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**Below you will find a list of necessary items to complete your Social Security number application. Remember, it takes 10 days to 3 weeks to receive your card (and number) by mail.**

- Employee hire letter with hours (part-time) and start date
- International Student Services Coordinator letter
- I-94 (most recent one- [www.cbp.gov/i94](http://www.cbp.gov/i94))
- Passport (with 6 months validity)
- Most recent I-20
- SSA application (It is included in your packet, but you can also complete one when you get to the SSA office.)

**Please contact us with questions.**

**Rokhaya Fall**

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