

October 21, 2010

The Energy Management Policy was originally approved by Spelman College Senior Leadership Team on Wednesday, February 18, 2009, in order to initiate one of two Tangible Actions that are a requirement of the American College & University Presidents Climate Commitment. The Commitment describes the Tangible Action as follows: Adopt an energy efficient appliance purchasing

The revised Energy Management Policy is outlined below:

## Spelman College Energy Management Policy

Effective March 1, 2009 Revised October 21, 2010

### BACKGROUND

Spelman College is a leading African American college and university. As a premier academic institution dedicated to reducing its impact on the environment by developing and implementing sustainability initiatives, Spelman College is committed to generating environmental action by students, faculty, and administrators. This policy is designed to improve water and energy management.

### PURPOSE

This policy establishes the requirements for energy management on the Spelman College campus. Increased energy costs and increased pressure on the operating funds require that we reduce our energy costs and increase our energy efficiency. Additionally, reductions in the amount of greenhouse gases produced.

### EQUIPMENT POLICY

**Energy-Efficient Equipment Purchases** - All College equipment purchases must be Energy Star rated (or, if there is no Energy Star rating for the desired equipment, individuals are asked to purchase highly efficient equipment). Energy Star is a program helping businesses and individuals protect the environment through energy efficiency (for further details please see <http://www.energystar.gov>). EPA offers a proven strategy for superior energy management with tools and resources to help each step of the way. Based on the successful practices of Energy Star partners, using Energy Star rated equipment will improve the College's energy and financial performance while distinguishing our institution as an environmental leader.

Computers: All new computer and peripheral equipment purchases will carry the Energy Star rating. Suggested guidelines for energy efficiency include turning off processors or monitors when not in use, and turning off copiers and printers every evening. These steps save energy and reduce heat-load.

computers, where possible) when leaving your workspace for more than 20 minutes and at the end of the day.

Turn your monitor off when not in use and be sure to power down your whole system when you leave for the weekend or are away for an extended period of time.

Set your computer power management so that your computer monitor turns off and your CPU enters hibernate or standby mode when you leave your desk for extended periods of time. Turn off your monitor whenever possible.

Enable power management features on laser printers and copiers and power them down whenever possible, particularly on weekends.

MIT can provide information on computer power management settings and how to optimize energy management on your computer equipment.

#### AUXILLARY HEATING & COOLING SOURCES:

Window air conditioneunits are not allowed unless specifically approved by the Director of Facilities Management & Services. All existing units will be evaluated in accordance with the specifications of this policy as directed by the Director of Facilities

